

Our next FAMBA General meeting will be held on April 6, 2021 at 7:00pm via Zoom. Note that this is a revised date due to conflicts in scheduling. New business including officer nominations, bylaw amendments, and senior recognition items are key agenda items to be discussed. Please review the details below.

New Business

Suggested amendments to FAMBA Bylaws with voting to occur at the April meeting:

X. STUDENT ACCOUNT FUNDS - Add new subsection D to read:

D. In response to the COVID-19 pandemic, students who (1) were actively participating in the music program during the 2020-2021 academic year and (2) are exiting the music program as 2021 graduates and (3) have an unused student account balance will be afforded additional flexibility in assigning remaining funds. Students meeting the 3 criteria may choose to assign remaining funds to: a sibling, the general fund, or another student of choice. Any student receiving transfer of remaining funds (sibling or other) must be enrolled in the grade 6-12 music program for the 2021-2022 academic year.

VII. ELECTIONS – Add italicized 3rd paragraph to the end of subsection B. The entire subsection will then read:

B. Elections are conducted at the May General Membership Meeting.

Elections are conducted by ballot given to members in good standing present at the May General Membership Meeting. Ballots will be counted before the end of the meeting by 3 volunteers from the General Membership. Results will be announced by the President by the end of the meeting. People counting the ballots shall not be running for any elected office. All officers must be elected by a simple majority of votes. If no candidate received a majority of the votes, a runoff between the two candidates receiving the most votes shall be held.

In-person elections are most desirable, however, if in-person meetings are not possible, elections may be held using available electronic meeting options including electronic polling as applicable.

VII. ELECTIONS - Correct the number of officers from 6 to 7 in subsection C. The entire subsection will then read:

C. Officers will serve a two-year term if possible. When possible, the election of 3 of the 7 officers shall occur every other year to help maintain continuity from year to year.

Board Vacancies: there will be five board vacancies for the upcoming school year (2021-2022). Position descriptions are offered below.

President – The President shall preside over all meetings, direct the officers and committees and be responsible for general administration and coordination of the activities of the Organization. The President shall create the agenda for Executive and for General Meetings, and act as liaison to the Music Program Directors. The duties of the President shall be in accordance with Robert’s Rules of Order (current edition).

Vice President – The Vice Presidents shall assist the President and shall assume the duties of the President in his/her absence. The two (2) Vice Presidents must either decide upon which will assume the position as President, or a special election shall take place at the next FAMBA meeting where a quorum is present to elect a president to fulfill the duties until the next election cycle. Both Vice Presidents are in-charge of coordinating all major events and fundraising, with cooperation of the President.

Secretaries (2) – The Secretaries shall maintain the Bylaws. The Secretaries shall:

- Keep minutes of all the proceeding of the Organization
- Keep on file all committee reports.
- Keep the Organization’s official membership roll.
- Provide a copy of the meeting’s minutes at the subsequent meeting.
- Make the minutes and records available to members upon request.
- Be responsible for all business correspondence.
- Oversee communication with the Members and the public. This shall include generating correspondence, preparing minutes, and letters, and articles as needed.
- Maintain and update FAMBA website as needed.

General Account Treasurer – The General Account Treasurer shall collect and deposit funds, pay bills and keep an account of all receipts and disbursements. The General Account Treasurer shall:

- Maintain all funds with a local bank in the name of the Organization, with signature authority requiring one officer signature. The Treasurer shall maintain the General Fund and assist the Student Account Treasurer when needed.
- Keep a detailed record of income and expenditures, maintained in accordance with generally accepted accounting principles applied on a consistent basis. The accounting shall include a separate record for the General Fund. The General Account Treasurer shall present a current written financial statement with supporting bank statements at each meeting.
- Present a written annual statement to the full membership at the final General Meeting of the school year.

- Be responsible for coordinating the Annual Audit.
- Annual Audit: An annual audit shall be conducted by the Music Directors at the end of the fiscal year. The audit shall be performed after the end of each fiscal year and findings reported at the subsequent September General Membership Meeting.
- An independent accountant may be employed at the discretion of the Board, or if required by State or Federal statute.
- Establish a budget specific to major events at the beginning of the fiscal year.

If you are interested in or have questions about one of the above-mentioned roles, please email Karen Schrecengost at esk96@hotmail.com. Nominations of interested persons will take place at the April FAMBA meeting with voting to occur in May.

Senior Recognition Committee – Update from Committee regarding spring plans.

April Meeting - April 6, 2021 7:00 pm via Zoom

May Meeting – May 4, 2021 7:00 pm via Zoom